

# Facility Rentals

DISTRICT HEADQUARTERS

## FEE SCHEDULE

	GROUP D1	GROUP D2	GROUP E
<b>BASIC CHARGES</b>			
FACILITY USE (FLAT FEE)	N/A	\$500/event	\$500/event
FACILITY USE RENTAL (HOURLY FEE)	N/A	\$185/hour	\$185/hour
SECURITY DEPOSIT + A/V	N/A	\$250	\$250
ALCOHOL DEPOSIT**	N/A	\$500	\$500
SECURITY GUARD†	N/A	\$30.95/hour	\$30.95/hour
TABLES & CHAIRS SET-UP	N/A	\$200	\$200

\*\*A security guard(s) is required for events that are serving alcohol. † Pass through fee based on vendor contract.

## GROUP RATINGS

**GROUP D** Community Based Organizations: Activities where public agencies conduct official business, non-profit service organizations or organizations sponsoring a public forum or candidate's night, and District employees.

Fees for Group D reservations will vary based on the day of the week and the time scheduled.

**D1 (Monday through Friday during regular District business hours):** A Facility Use (Flat Rate) will apply and includes up to six hours of facility use. Any time used before District business hours or beyond the included six hours will be charged at the standard Facility Use Rental (Hourly fee).

**D2 (Saturday and Sunday):** In addition to the Facility Use (Flat Rate), all reserved hours will be charged at the standard Facility Use Rental (Hourly Fee).

**GROUP E** Facility Rentals: Activities conducted by District residents for private use.

## FEES & DEPOSITS

- To hold a date, a minimum payment of 50% of the total fee must be made at the time of the reservation. The remaining balance must be paid 30 days prior to the reservation date. All fees are payable to East Valley Water District.
- All events require a security deposit, which is refundable provided there are no damages to the facility and the event does not exceed the allotted time.
- All facility use cancellations must be made by the Applicant at least ten (10) working days in advance of the scheduled event. Failure to do so may result in a 10% loss of the fees paid to reserve the facility or \$100, whichever is greater.
- Linens, cutlery and decorations are not included with the room rental fee.



### SNRC FEE SCHEDULE

	GROUP D1	GROUP D2	GROUP E*
<b>BASIC CHARGES</b>			
FACILITY USE (FLAT FEE)	\$500/event	\$500/event	\$1,295/event
FACILITY USE RENTAL (HOURLY FEE)	\$115/hour	\$185/hour	\$185/hour
SECURITY DEPOSIT + AV	\$250	\$250	\$250
ALCOHOL DEPOSIT**	\$500	\$500	\$500
SECURITY GUARD†	\$31.75/hour	\$31.75/hour	\$31.75/hour
TABLES & CHAIRS SET-UP	\$330	\$330	\$330

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